



**Journal for STEAME Creations  
for and by School Students  
(an electronic journal)**

## **Information for School Student Authors**

### **Manuscript Submission**

For the purpose of reviewing, articles should be sent to the Editor in an electronic version in the following e-mail address, with indication in the email message subject STEAME: [journal@cms.org.cy](mailto:journal@cms.org.cy).

### **Manuscript Presentation**

The language of the Journal is English. The manuscripts should conform to the conventions specified in the Publication Manual of the American Psychological Association (6th Edition, 2010). They should be written on A4 size page, leaving adequate margins (left-right, top-bottom margins specification) on all sides. Please single-space all material, including references. Type of font for all material (times new roman, size 11). Manuscripts most acceptable length is 5-15 written pages or between 1500 and 4000 words. Pages should be numbered consecutively and the first page should contain the following information:

Names of School Student Authors, School/Institution, Full address for correspondence, including telephone and e-mail address. Name of supervisor teachers(s), if any, specify teacher next to the name. Specification of font style (regular, non-bold) and size 11.

The Journal has adopted an open reviewing policy. The reviewers will remain anonymous.

Title of the paper in Capitals, size 14. Titles of sections should be in size 12, bold, no underline, no capitals.

### **Abstract**

Please provide a short abstract of 100 to 250 words in English. This abstract should be written at the beginning of the paper. Specification of font style (italic, bold) and size 11.

### **Key Words**

Five to ten key words or short phrases should be provided in alphabetical order giving information about the science or arts fields involved in the manuscript. Specification of font style (italic, non-bold) and size 11.

### **Main Text**

Two to three levels of subheadings, clearly distinguished, may be used. The manuscript should start with a brief introduction describing the paper's significance. The introduction should provide sufficient background information to make the article intelligible to readers in other disciplines, and sufficient context that the significance of the project/experimental findings is clear. Technical terms should be defined. Symbols, abbreviations, and acronyms should be defined the first time they are used.

### **References and Notes**

They are numbered in the order in which they are cited. See *Science Citation Style* below for details of citation style.

### **Figures and Tables**

All figures and tables must be submitted embedded in the paper, following the guideline as shown below.

- Both Tables and Figures should be called out within the text and numbered individually in the order of their citation in the text.
- A brief descriptive title should be displayed at the top of the table area, following the table number (e.g Table 1: ..... ) and at at the bottom of the figure area, following the figure number (e.g Fig. 1: ..... ). Capitalize the first letter in a label only, not every word.
- Units should be included in parentheses. Use SI notation. If there is room, write out variables – e.g., Pressure (MPa), Temperature (K).
- Variables are always set in *italics* or as plain Greek letters (e.g., *P*, *T*, *m*). The rest of the text in the figure should be plain or bold text.
- Links to external pictures or videos are possible assuming the video has ownership of the authors and all GDPR issues are satisfied.

### **Processing of Manuscripts**

After the receipt of the manuscript, the Editor-in-Chief examines whether it falls within the journal's domain and complies with its style requirements. If it does not fall in the journal's domain the Editor-in-Chief returns the manuscript to the author suggesting re-submission. If the manuscript falls in the journal's domain but does not comply with the journal's style requirement, it is returned to the author before the reviewing process continuous suggesting correction.

If the manuscript is considered appropriate, the Editor-in-Chief notifies the author and sends it to at least two reviewers. The reviewers are chosen based on their expertise on the subject.

When the reviewers complete their reviews, the Editor-in-Chief informs the lead author whether the paper:

- Has been accepted.
- Needs some substantial revision and will be re-evaluated by the reviewers.
- Has been rejected.

The Editor-in-Chief will also forward the reviewers' evaluations to the author. If the manuscript is accepted a final version of the paper will be requested.

### **Final submission of manuscripts**

Once the manuscript has been accepted, the author should submit the final version of the manuscript. Please note the following:

- Manuscripts should be submitted in both Microsoft Word and PDF
- The file should follow the general instructions on style.
- The file should use the wrap-around end-of-line feature (i.e. no returns at the end of each line). All textual elements should begin flush left, no paragraph indents. Place two returns after every element such as title, headings, paragraphs, figure and table.
- Electronic Proofs are sent to the first-named lead author.

### **Copyright**

Once the paper is been accepted authors will be asked to transfer copyright of the article to the Publisher: Cyprus Mathematical Society for STEAME project.

Additional Information can be obtained from the Editor-in-Chief, Prof. Gregoris Makrides, President-Cyprus Mathematical Society, [greg@thalescyprus.com](mailto:greg@thalescyprus.com)



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